

## TRAVEL AGENT- SYDNEY

### **Sydney**

Ultimate Travel is an international Gap Year and Adventure brand within the youth travel industry. Our tours are designed for 18-35's who want the Ultimate Travel Adventure. Our Australian operation is designed around the UltimateOz program which welcome's over 1,500 Working Holiday Makers to Australia each year.

### **The Role:**

We are looking for a new Travel Sales Agent to join our Sydney head office team. Reporting to our Sales Manager, your primary role will be to drive sales and book travel arrangements. Key responsibilities will include

- Sell travel products and tour packages from two office locations and online.
- Develop, supervise and grow events and product awareness and success
- Effectively manage incoming calls and emails from clients and suppliers
- Organize high quality work & travel information sessions for UltimateOz participants
- Provide excellent after sales support
- Be a confident public speaker and be able to present to upto 20 customers.
- Maintain a constant positive communication flow between group leaders & office staff
- Undergo training in different fields (i.e. sales / marketing / admin / management)

### **The Ideal Candidate:**

Our ideal candidate will have East Coast Australia travel experience and match some of the following criteria:

- Great with people / team player
- Confident public speaker
- Proven admin, customer service & sales experience
- Target driven and keen to earn commission
- Must be able to identify with our 18-35 backpacker target market
- Fluent English speaker
- Candidates who speak a second language will be highly regarded.
- Must have full working rights and be available for 6 months (minimum)

### **How to Apply:**

We need you to tell us what you will bring to our role. Tailor your Cover Letter to our application to be considered for an interview. We welcome candidates with no previous experience in the travel or tourism industry.

### **Salary Structure:**

- Base Wage of \$44,000 AUD plus super
- Monthly Commission Structure